

S.N. Government P.G. College Khandwa

Library- Rules

1. Every Student admitted in the college is entitled to issue books from the library.
2. Students must possess their Identity card while visiting the library.
3. Students should sign in the register at the entrance of the library.
4. Students should maintain silence within the library premises.
5. Students should behave courteously and politely with the library staff and cooperate in the smooth management of the library.
6. It is mandatory for every student to take “No Dues” from the library before appearing in the final examination and taking “Transfer certificate” from the College.
7. No book shall be taken out of the library without the knowledge of the librarian or until it has been properly recorded and issued.

E–Library: Rules

1. Student should fill all the information sought in the e-library signature
2. Only websites, videos /audio related to studies are allowed to search.
3. It is strictly forbidden to use the e-library for any kind of personal
4. Before leaving the e-library the computers and UPS should shutdown